



TECHNICAL SPECIFICATIONS – TERMS OF REFERENCE INTELLECTUAL SERVICES

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KM-GBF alignment study and development of tailored action plans

BPD-2026-0168

Consultant for (i) assessment of IDFC volunteer members' alignment with the Kunming-Montreal Global Biodiversity Framework (KM-GBF) and (ii) development of tailored action plans

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ARTICLE 1. Presentation of the Prescriber Service

1.1 Presentation of the AFD

The Agence Française de Développement (AFD) group is a public institution that finances, supports and accelerates transitions towards a more just and sustainable world. As a French platform for official development assistance and sustainable development investment, we build shared solutions with our partners, with and for the people of the South. Our teams are involved in more than 4,000 projects in the field, overseas and in 115 countries, for the common good of humanity – climate, biodiversity, peace, gender equality, education and health. We contribute to the commitment of France and the French to the Sustainable Development Goals. For a common world. Through grants, loans, guarantee funds or debt reduction and development contracts, AFD finances projects, programmes and studies and supports its southern partners in building their capacity.

Its subsidiary Proparco (www.proparco.fr) supports private investments. Dedicated to mobilizing French public expertise.

Expertise France (www.expertisefrance.fr) joined the AFD group on 1 January 2022. Second agency by its size in Europe, it designs and implements projects that sustainably strengthen public policies in developing and emerging countries.

AFD also collaborates with French and international academic networks to stimulate debates and forward-looking reflections on development.

It manages the French Global Environment Facility (FFEM), **which co-finances projects that reconcile environment and development.**

All information relating to AFD, and in particular its Charter of Ethics, which the Service Provider is strongly invited to consult, can be found at www.afd.fr.

1.2 The International Development Finance Club (IDFC),

Established in 2011, IDFC is the leading group of 27¹ national and regional development banks worldwide, mainly active in emerging markets. IDFC is the world's largest provider of public finance for development and climate, with over \$4 trillion in combined assets and annual commitments exceeding \$1.3 trillion. In 2024, IDFC members reported \$174 billion in total green finance commitments. Finance for biodiversity projects rose in 2024 to reach \$8 billion. This includes finance for dedicated conservation activities as well as for water supply, wastewater treatment, and agriculture and natural resources management projects that deliver biodiversity benefits. IDFC members are united and work together to achieve the Sustainable Development Goals (SDGs), the commitments of the Paris Climate Agreement and the commitment of the Kunming-Montreal Global Biodiversity Framework (KM-GBF). IDFC members have the unique function of supporting national policies while transferring international priorities to their own constituencies. IDFC's work has highlighted the important and growing role that national development banks play in the international development finance architecture, thanks to their local roots and legitimacy on the ground.

The IDFC Secretariat is hosted by AFD and is provided by the Public Banks Development (BPD) division within the International Partnerships Mobilization Department (MPC). The Secretariat is responsible for the overall coordination of the Club's activities, in conjunction with the General Management and the other AFD departments involved in the various projects carried out with its members.

¹ [Members - IDFC](#)

1.3 About the IDFC Facility and the IDFC Facility Coordination Unit (FCU)

The IDFC Facility², launched in November 2019 as the Club's operational arm, is supporting IDFC members in doing more and better climate & biodiversity finance and being aligned with the goals of the Paris Climate and Biodiversity Agreements, particularly by enhancing knowledge exchange between members and capacity development on climate-related topics. The IDFC Facility is hosted by AFD within the BPD Division and uses the AFD procedures and tools to implement its activities.

In details, the IDFC Facility objectives are fourfold:

- Pursuing advocacy on measuring and mainstreaming climate finance in order to further integrate climate change and biodiversity goals into their mandates,
- Promoting investments that are aligned with the Sustainable Development Goals, the Paris Agreement and the KM-GBF,
- Easing access to project preparation and project financing,
- Increasing cooperation and knowledge sharing between members to reinforce collaboration

The IDFC Facility is implemented by the Coordination Unit (CU). The IDFC FCU is a mix between secondees from IDFC member institutions and Consultants. They are responsible to deliver on the approved annual work program to the benefit of IDFC members.

1.4 About the IDFC Biodiversity Working Group: Make Finance Work 4 Nature Working Group

1.3.1 The IDFC Biodiversity Working Group and its missions

Since 2018, IDFC members are working on biodiversity finance tracking methodologies, biodiversity mainstreaming as well as on climate-biodiversity nexus to reach holistic solutions for the planet. Resource mobilization and alignment of financial flows are key to build inclusive and equitable transformative changes that will halt biodiversity loss. Ensuring effective support of PDBs to the KM-GBF objectives and nature positive overall impact is a potential game changer and an on-going effort that needs strengthening, shared commitments, visibility and accountability.

IDFC members can play an influential role by offering a renewed approach in conducting their business, mainstreaming biodiversity in their funded operations and supporting biodiversity positive investments. As development bankers, they face three major challenges:

- (i) Ensuring that their operations/investments do not harm ecosystems and biodiversity;
- (ii) Increasing biodiversity positive investment and contribute both to create value and to the ecological transition;
- (iii) Disinvesting from harmful sectors;

Collectively the IDFC members hold a wealth of knowledge, innovations, experiences, good practices and flagship operations that may inspire one another and fast track responses aligned to the scale of the challenges. A group of biodiversity professionals from IDFC institutions has been working together to share experiences and to focus on generating solutions that can work at scale. IDFC Biodiversity Working Group aims at leveraging the experiences and best practices of leading institutions, in order to foster a collaborative environment that accelerates progress for all members. This includes:

- Sharing knowledge and develop the vision through short term and long-term solutions;

² [IDFC Facility - IDFC](#)

- providing training adapted to each type of staff, from senior management for introducing importance of biodiversity in development policies, to more expert staff to review tools, methodologies, examples of good practice;
- deepening the integration of biodiversity into financial decision-making processes,
- Reporting methodologies on financing for biodiversity;
- Evaluate biodiversity impacts of investments;
- Promote Biodiversity in sector-based investments and pro-nature economies;

1.3.2 The latest achievements of the IDFC Biodiversity Working Group

1. A common position paper biodiversity

In 2022 at COP15, IDFC published an [updated position paper](#). IDFC announced new commitments to support an ambitious and effective Kunming-Montreal Global Biodiversity Framework with a potential to mobilize more than US\$100 billion of biodiversity finance by 2027 through the following nine ambitious actions:

- ✓ Developing their biodiversity strategy or action plans, combining risk management, impact mitigation, as well as direct conservation and mainstreaming finance, with quantified targets and goals to be achieved, in line with the global policies and in accordance mostly addresses members of the IDFC, their clients and any other financial institution willing to include biodiversity in its operations. e with their governments' guidance and priorities, **(COMMITMENT 1)**
- ✓ Supporting the development of biodiversity/nature strategies at their client level, **(COMMITMENT 2)**
- ✓ Increasing the mobilization of finance for nature-positive projects and policies, through nature-based solutions or other mainstreaming approaches, **(COMMITMENT 3)**
- ✓ Allocating a substantive part of climate finance to projects with positive impacts on nature/biodiversity, **(COMMITMENT 4)**
- ✓ Leveraging private finance through the development of adequate financial mechanisms such as blended finance, and building effective partnerships and share experience to strengthen their contribution to the global biodiversity agenda, as they do for the objectives of the Paris agreement and the SDGs, **(COMMITMENT 5)**
- ✓ Addressing the direct drivers of biodiversity loss by managing nature-related risks, impacts and dependencies at project level, using a range of approaches, **(COMMITMENT 6)**
- ✓ Working on integrating these nature-related risks in the financial decisions, and at portfolio level through stress tests, **(COMMITMENT 7)**
- ✓ **Measuring (tracking), reporting on and disclosing** the nature-related risks, impacts, dependencies and opportunities, through relevant and, whenever possible, common methodologies or frameworks such as the Taskforce on Nature-related Financial Disclosures – TNFD **(COMMITMENT 8)**
- ✓ **Recognizing the links between social, biodiversity and climate finance** and progressively strengthening the convergence between these three overall finalities by developing approaches with multiple cobenefits, in line with the 2030 Agenda and the SDGs **(COMMITMENT 9)**

2. Biodiversity toolbox, its webinars and its training sessions

IDFC published a [“Biodiversity Toolbox”](#) (including [webinars](#)) to introduce the conceptual foundations for understanding the role of biodiversity for financial institutions. It mostly addresses members of the IDFC,

their clients and any other financial institution willing to include biodiversity in its operations. At its core, it provides a stepwise approach to integrate biodiversity concerns into the strategies and operations of development finance institutions. Each step is illustrated with a selection of available methods, tools and examples.

IDFC Facility published all the [2025 online training sessions](#).

3. Mobilization of resources on green and biodiversity finance

For more than a decade now, IDFC has conducted an [annual mapping](#) of member institutions' green finance contributions, to evaluate progress in achieving their green finance ambitions, including biodiversity finance. IDFC members are more actively investing in projects that simultaneously have both climate and biodiversity objectives.

The Green Finance Mapping tracks biodiversity finance as a separate category from other environmental finance. This includes, inter alia, finance for water supply, wastewater treatment, and agriculture and natural resources that delivers biodiversity benefits, as well as dedicated conservation projects. In line with the commitments made in the Common Position Paper on Biodiversity, eight IDFC members reported on their investments in biodiversity, on par with the response rate in 2023. A total of \$8 billion in biodiversity finance was reported for 2024, approximately the same level as of 2023, yet still about half of the annual average committed over 2020-2022. Of these biodiversity finance commitments, 29% (\$2.3 billion) went to projects solely targeting biodiversity, and the remaining \$5.6 billion was at the climate-nature nexus.

4. Contribution to the international agenda

IDFC is willing to play an active role on the road to promote the role of Public Development Banks to achieve the KM-GBF. For instance, during the COP16, in Cali, Colombia, IDFC presented and discussed about capacity building solutions for financial players, innovative financing tools and projects. IDFC organized a side-event on *How Public Development Banks can align with the Kunming-Montreal Global Biodiversity Framework*. Six members were participated actively in this side-event. In February 2025, IDFC, as a founder member of the FiCS movement, promoted an ambitious biodiversity agenda with other PDBs and financial stakeholders (Breakout Nature Session: *Nature and Biodiversity: Delivering Investments and Finance at Scale*). During the COP30, in Belem, IDFC organized two events about nature finance: (i) a side-event on *Scaling Up Nature-based Solutions: The Role of Public Development Banks in Driving Finance for People and Planet* and (ii) a roundtable with UNEP-WCMC et WWF on *Barriers and Enablers to Financing NbS for Adaptation*.

IDFC has been working with other coalitions of financial stakeholders (MDBs; private sector such as Finance for Biodiversity; philanthropists like The Nature Conservancy, etc.).

ARTICLE 2. Subject of the contract

The purpose of this contract: IDFC, through its Facility hosted by AFD, is seeking a consultant or consulting firm to carry out a two-phases study on developing a methodological framework for assessing the alignment of Public Development Banks with the KM-GBF, and to apply this framework to a group of volunteer members of IDFC.

The assignment will consist of two phases :

- The first phase will focus on clarifying the concept of alignment with the KM-GBF for Public Development Banks, reviewing existing methodologies and tools used in the financial sector, and developing an analytical framework adapted to the mandates and operational realities of IDFC members. This framework will then be used to conduct a diagnostic assessment of the level of alignment of the participating volunteer members.

- Subject to satisfactory completion of Phase 1 and to the availability of financial resources, a second phase may be commissioned to develop tailored action plans for each participating member, aimed at strengthening their alignment with the objectives and targets of the KM-GBF.

The study is intended to support IDFC in developing a robust and operational methodology for assessing biodiversity alignment within the public development banking community, while providing participating members with an analytical basis to identify opportunities for strengthening their contributions to global biodiversity objectives.

Scope of the assignment

Phase 1 — Conceptual framework, review of existing methodologies (with adoption if suitable), development of a new framework only if necessary, and diagnostic assessment of IDFC volunteer members
Phase 2 (conditional) — Development of tailored action plans for IDFC volunteer members
Geographical scope: 3 institutions across Latin America and Europe

Volunteer members participating in the study:

- Cassa Depositi e Prestiti (CDP)
- Development Bank of Latin America and the Caribbean (CAF)
- Central American Bank for Economic Integration (CABEI)

Note: The list of volunteer members for the phase 2 may be modified.

ARTICLE 3. Context and objectives of the mission

3.1 Context

The Kunming-Montreal Global Biodiversity Framework (KM-GBF) is a strategic marker for financial institutions who want to have an activity with a positive impact on nature. It calls upon financial institutions to contribute actively to the achievement of its 4 goals and 23 targets, not only through the amounts of target financial resources but also by financing activities in line with these objectives, and applying the information and accountability tools³.

The alignment of financial flows with the objectives of the KM-GBF represents one of the most significant structural transformations required of the global financial system over the coming decades. While various guidance documents, disclosure frameworks and methodological tools have emerged in recent years, there is currently no comprehensive, operational and development-oriented framework specifically tailored to PDBs and their mandates.

As a network of national and regional development banks operating across diverse ecological, economic and regulatory contexts, IDFC is uniquely positioned to contribute to the structuring of such a framework. IDFC members combine public policy mandates, long-term investment horizons and catalytic roles in domestic financial systems. This places them at the intersection of biodiversity policy implementation, development finance and financial system transformation.

³ [2030 Targets \(with Guidance Notes\)](#)

3.2 Objectives of the contract

IDFC Facility proposes to support volunteer members:

- To assess the level of their KM-GBF alignment by building a specific framework and methodology;
- To develop an action plan designed to promote and reinforce the alignment with the KM-GBF.

By undertaking a rigorous methodological exercise to define, test and operationalize what “alignment with the KM-GBF” concretely means for PDBs, IDFC has the opportunity to:

- Clarify the concept of biodiversity alignment beyond disclosure, moving toward measurable portfolio transformation;
- Develop a practical and replicable methodology;
- Demonstrate how public financial institutions can align mandates, risk management and capital allocation with biodiversity objectives;
- Test this methodology and framework with IDFC volunteer’s members.

This study is therefore not only a diagnostic exercise for volunteer members. It is conceived to contribute to international discussions on financial alignment with biodiversity goals. Through this work, IDFC may position itself as a methodological reference point in the evolving architecture of biodiversity finance, reinforcing its credibility, coherence and strategic influence in global sustainable finance debates.

The study will be structured in two successive and complementary phases :

- ***Phase 1: conceptual clarification, review of existing methodologies and frameworks in order to build an IDFC members alignment frameworks and alignment diagnosis***
- ***Phase 2: development of tailored action plans for each volunteered member***

1. Phase 1 - Conceptual framework, methodology and diagnostic

Phase 1 has several objectives:

- To clarify and operationalize the notion of “alignment” with the KM-GBF for PDBs
- To identify existing methodologies and analyze them with respect to the needs of IDFC members and more specifically with those volunteers’ members,
- In the case that the existing methodologies do not address the specific needs of IDFC members or are not able to be deployed for any reason, to develop a robust and replicable alignment framework and methodology, potentially applicable to other IDFC members, based on a review of existing approaches and adapted to the mandate and operational realities of IDFC members
- To conduct a detailed diagnostic of each volunteer member’s level of alignment with the KM-GBF depending of the socio-economic context of the country

This phase is therefore both conceptual and analytical. It aims to ensure that the assessment of volunteer members is grounded in a clear, defensible and sector-relevant methodological basis.

This phase will focus on key areas, including but not limited to:

- Institutional policies and safeguards
- Strategic frameworks and sectoral priorities
- Portfolio composition and areas of activity
- Risk management frameworks
- Financial instruments and products
- Monitoring, reporting and disclosure practices

- Internal governance and decision-making processes
- Tools, taxonomies and screening systems

2. Phase 2 (Conditional)- development of a tailored action plans

The second phase of the study, subject to financial resource availability, will build on the findings of Phase 1 and focus on the operationalization of alignment.

This phase will aim to transform the diagnostic findings into a structured, implementable roadmap for each volunteer member.

The objectives of the action plan are, for each institution:

- Reduce the risks of misalignment and prevent future biodiversity-negative impacts;
- Maximize strategic and financial contributions to the achievement of the KM-GBF objectives;
- To propose a hierarchy for the implementation of these measures, with logical priority;
- Strengthen institutional capacity to integrate biodiversity considerations across operations.

The consultant will focus on key areas and is expected to analyze the context of the country, the priorities of the Government and its public authorities and the regulations of the national banking sector in order to develop the action plan.

IMPORTANT INFORMATION:

Phase 2 is not automatic. The commissioning of Phase 2 will be:

- Subject to the satisfactory completion and quality validation of Phase 1;
- Subject to the availability of financial resources;
- Subject to the validation of the volunteered member ;
- At the sole discretion of IDFC.

IDFC reserves the right:

- Not to proceed with Phase 2;
- To commission Phase 2 to a different consultant or consulting firm;
- To adjust the scope of Phase 2 depending on Phase 1 findings.

ARTICLE 4. Expected benefit

The tasks of the consultant include the following:

A. Phase 1: Conceptual framework, methodology and diagnostic

Task 1. Clarify what alignment with the KM-GBF means for Public Development Banks: what does it concretely mean for a PDB to be aligned with the KM-GBF?

The consultant will:

- Define and clarify the concept of alignment with the KM-GBF for a PDB in operational, strategic and financial terms;
- Identify the implications of the 4 goals and 23 targets of the KM-GBF for PDBs

- Distinguish between biodiversity-positive contributions (biodiversity protection, restoration and sustainable use), neutrality, and harmful impacts;
- Identify minimum safeguards, proactive contribution strategies, and transformative pathways consistent with the four goals and 23 targets of the KM-GBF;
- Distinguish between risk management (exposure to biodiversity-related risks);
- Translate global biodiversity objectives into financial-sector-relevant dimensions (systemic integration of biodiversity across portfolios)

Task 2. Review and analyze existing methodologies

Before any new framework is developed, the consultant must thoroughly assess whether existing methodologies can adequately serve IDFC members' needs. The consultant will:

- Conduct a structured review of existing methodologies, frameworks and impact indicators used to assess biodiversity alignment by PDBs, MDBs, donors and international financial institutions;
- Develop a comparative table analyzing the identified methodologies according to their advantages, disadvantages and applicability to IDFC members;
- Examine existing impact indicators, portfolio screening tools, biodiversity taxonomies, safeguard systems and reporting frameworks;
- Assess the relevance of each methodology in light of KM-GBF requirements.

For each methodology identified, the consultant shall assess its deployability by IDFC members based on the following criteria:

- Coverage: Does the methodology sufficiently address the alignment needs of IDFC members and the scope of the KM-GBF targets?
- Accessibility: Is the methodology freely available or available at a reasonable cost? Are there any licensing, intellectual property or legal barriers to its use by IDFC members?
- Adaptability: Can it be applied across diverse institutional profiles, mandates and country contexts?
- Operational readiness: Can it be deployed within a reasonable timeframe, with manageable data requirements and capacity constraints?

Interviews may be organized to collect qualitative and quantitative information regarding the effectiveness of these methodologies within the institutions surveyed (MDBs, national and regional development banks, commercial banks where relevant). A questionnaire shall be developed and validated by the Steering Committee before deployment.

Key output of Task 2: Go-no go recommendations

Task 2 shall conclude with an explicit recommendation to the Steering Committee on whether one or more existing methodologies are sufficient, accessible and deployable to serve as the alignment framework for the study.

If so, the consultant shall recommend the adoption (or adaptation) of the selected methodology(ies) and Task 3 will not be required.

If no existing methodology is deemed satisfactory or deployable under acceptable conditions, the consultant shall justify this conclusion and proceed to Task 3.

Task 3. Develop an IDFC-specific alignment framework

This task is conditional. It shall only be carried out if the comparative analysis under Task 2 concludes that no existing methodology is sufficiently relevant, accessible and deployable to serve as the alignment framework for the study. If one or more existing methodologies are deemed suitable, Task 3 will be replaced by an adaptation exercise, limited to tailoring the selected methodology(ies) to the specific context of IDFC members. The Steering Committee will validate this decision.

If this task be required, the consultant will, building on the conceptual clarification (Task 1) and the comparative review (Task 2):

- Build a structured analytical framework combining impact, financial and operational indicators relevant to public development banks;
- Identify qualitative and quantitative indicators allowing the assessment of:
 - Direct and indirect impacts on biodiversity;
 - Exposure to biodiversity-related risks (physical, transition, reputational, regulatory);
- Ensure coherence with existing international biodiversity and sustainable finance frameworks;

The output of the stage is the development of an IDFC specific alignment framework, building (i) on the conceptual clarification and comparative review, (ii) on a structured alignment framework tailored to IDFC members.

The framework must be transparent, replicable and realistic in terms of data availability on a set of financial, operational and impact indicators and clear criteria. This framework will constitute the reference tool for the diagnostic assessment of the volunteer members.

Task 4. Diagnostic assessment of volunteer members

Using the IDFC-specific framework developed, the consultant will:

- Assess current contributions/ analyze the actual level of alignment of each volunteer member with the KM-GBF :
 - Existing contributions with existing financing flows contributing to biodiversity conservation, sustainable use and restoration;
 - Policy dialogue and technical assistance activities;
 - Mainstreaming of biodiversity into sectoral strategies.
- Identify potential contributions:
 - Untapped sectors or instruments;
 - Opportunities for portfolio reorientation;
 - Innovation opportunities (blended finance, guarantees, biodiversity-linked instruments).
- Identify risks of misalignment:
 - Activities potentially contributing to biodiversity loss or ecosystem degradation;
 - Inconsistencies between institutional commitments and portfolio allocation;
 - Gaps in safeguards, exclusion lists or screening tools.

For each volunteer member, a detailed, confidential and personalized diagnostic report will include:

- A clear summary dashboard synthesizing alignment status across the 4 goals and 23 targets with the level of member'alignment;
- Identification of strengths and good practices;
- Identification of gaps and risks of misalignment;
- A prioritized set of recommendations to strengthen alignment;

Phase 1 synthesis report:

The consultant will prepare a final report summarizing the key achievements, lessons learned, and recommendations (common trends, challenges and methodological lessons for IDFC as a network) with recommendations for Phase 2. These tasks will be carried out under the supervision of and in close coordination with the IDFC Biodiversity Coordinator.

B. Phase 2 (conditional): development of tailored action plans

IMPORTANT: Phase 2 is not automatic.

Commissioning of Phase 2 is subject to:

- (i) satisfactory completion and quality validation of Phase 1;**
- (ii) availability of financial resources;**
- (iii) sole discretion of IDFC.**

IDFC reserves the right not to proceed with Phase 2, to commission it to a different consultant, or to adjust its scope. Selection for Phase 1 does not confer any entitlement to Phase 2.

Based on the above-approved document, the consultant will elaborate a detailed and personalized action plan for each volunteer member. The action plan will explicitly consider:

- The country or regional biodiversity context
- National biodiversity and nature priorities and commitments
- National development strategies
- The regulatory and supervisory framework of the domestic banking sector
- Market maturity and data availability constraints.

This contextual dimension is essential to ensure that alignment is assessed realistically, taking into account development mandates, institutional capacities and country-specific constraints.

For each volunteer member, the action plan shall propose:

- Policy revisions where necessary;
- Improvements to risk management and screening tools where necessary;
- Development of biodiversity-positive financial instruments;
- Internal governance adjustments where necessary;
- Capacity-building measures;

- Monitoring and reporting improvements.

Each action plan shall include:

- Clear prioritization of measures;
- Short-, medium- and long-term timeline;
- Indicative resource requirements;
- Monitoring indicators to track progress.

The final deliverable will consist of a structured, pragmatic and institution roadmap enabling each volunteer member to progressively align its activities with the KM-GBF, with the key achievements, lessons learned, and recommendations for IDFC as a network.

These tasks will be carried out under the supervision of and in close coordination with the IDFC Biodiversity Coordinator.

C. Steering Committee

A Steering Committee will be established to guide the study and ensure its quality, relevance and operational usefulness. The Committee will:

- Validate the inception report, methodology and key deliverables;
- Review the Task 2 comparative analysis and approve the go/no-go recommendation on whether to adopt an existing methodology or proceed with the development of a new framework (Task 3);
- Provide strategic guidance at key milestones;
- Ensure coherence with IDFC members' priorities and operational realities;
- Review and endorse the questionnaire and data collection tools before deployment.

Proposed composition:

- Representatives of participating IDFC volunteer members;
- IDFC Biodiversity Coordinator or/and Head of IDFC Facility;
- One or two independent experts (e.g., from WWF, IUCN or similar organizations) to provide external perspective and technical credibility.

The Steering Committee will meet at least at each major milestone (inception, framework validation, draft diagnostic review, final report). Additional meetings may be convened as needed.

ARTICLE 5. Deliverables expected

Deliverables expected during the Phase 1 and 2 :

#	Deliverable	Key Content	Timeline
D1.1	Inception Note	Detailed workplan, methodological approach, confirmation of scope, timeline, working pla, data collection tools, questionnaire for Steering Committee validation, consultation process and deliverables.	M+1
D1.2	Comparative analysis and go/no go recommendation	Review and comparative table/ analysis of existing frameworks, methodologies, tools and indicators used by PDBs, MDBs and development finance institutions to assess biodiversity alignment (pros/cons, accessibility, deployability), explicit recommendation on adoption versus new development.	M+3
D1.3	Conceptual Note on Alignment with the KM-GBF: alignment framework	Definition and operational interpretation of alignment of public development banks with the Kunming-Montreal Global Biodiversity Framework (KM-GBF); articulation of alignment dimensions; mapping of KM-GBF goals and targets to PDB mandates; impact and alignment matrix including proposed indicators.	M+4
D1.4	Institutional Alignment Diagnostic Report – (x3)	Confidential diagnostic report assessing current alignment with the KM-GBF, including contributions, gaps and risks of misalignment; analysis of national context, biodiversity priorities and banking regulatory framework; preliminary recommendations.	M+7
D1.5	Phase 1 Consolidated Synthesis Report	Consolidated report presenting the alignment framework and methodology, synthesis of findings across volunteer members, cross-cutting lessons learned, key achievements and strategic recommendations for IDFC	M+8
D2.1	Institutional Action Plan - (x3)	Operational action plan (tailored roadmap) including national context analysis, prioritized measures, implementation timeline, responsibilities, resource needs and monitoring indicators.	M+11
D2.2	Phase 2 Consolidated Synthesis Report	Synthesis of action plans, cross-cutting priorities, sequencing of actions, expected impacts, lessons learned and recommendations for replication and scaling-up within IDFC.	M+13

D.1.2 et D.1.3 will be presented during a dedicated side-event in COP17 in October 2026.

ARTICLE 6. Execution modality

6.1 Expected methodology

The service provider may propose the methodology deemed most appropriate to carry out its activities, in agreement with the mission manager.

6.2 Special requirement for implementation/ Conditions of execution

The contract will be executed remotely.

The contractor undertakes to designate a single contact person responsible for monitoring this contract.

6.3 Execution schedule

The estimated duration of the assignment is up to seven (7) months for Phase 1.

If Phase2 is commissioned, the total duration of the assignment may extend up to thirteen (13) months.

Phase 2 is not automatic and will be implemented only if IDFC considers that the outputs of Phase 1 are satisfactory and relevant. The decision to proceed with Phase 2 will be made at the sole discretion of IDFC and subject to the availability of financial resources.

Deliverables **D1.2 and D1.3** will contribute to the presentation of the study's methodological results during a dedicated side event to be organized **in COP17, in October 2026**. On this occasion, IDFC intends to present the general alignment framework and the overall methodology developed under Phase 1, including the conceptual clarification of what it means for a Public Development Bank to be aligned with the objectives of the KM-GBF.

6.4 Proposal requirements

6.4.1 Technical proposal

Candidates shall submit:

- A separate technical proposal for Phase 1 and Phase 2, demonstrating understanding of the assignment and proposed approach;
- A detailed methodology including data collection strategies, analytical framework and engagement plan;
- A work plan with milestones and timeline;
- CVs and references of proposed team members;
- At least two examples of comparable assignments.

6.4.2 Financial proposal

Candidates shall submit a comprehensive financial proposal covering the full scope, clearly distinguishing Phase 1 and Phase 2. For each phase and each volunteer member, the proposal must specify:

- The proposed number of person-days;
- The distribution of person-days by expert category (e.g. senior expert, biodiversity specialist, etc.);
- The applicable daily rates;
- The subtotal per member and per phase;
- Any additional cost categories where relevant.

Important: Within Phase 1, candidates must price Task 3 (development of a new alignment framework) as a separate, conditional budget line. Since Task 3 will only be activated if no existing methodology is deemed suitable following Task 2, IDFC needs to clearly identify the cost differential between a scenario where an existing methodology is adopted/adapted and a scenario where a new framework must be developed.

This level of detail is required to ensure transparency, comparability of proposals and clear understanding of resource allocation per institution and per phase.

Contractual commitment

The contractual commitment at award stage will initially cover Phase 1 only.

Any decision to proceed with Phase 2 will be formalized through a contractual amendment.

6.5 Deliverables validation process

Upon receipt of each deliverable, AFD will have 20 working days to validate or request amendments. If amendments are needed, AFD will communicate its comments within 15 working days. The consultant will then have 10 working days to submit a revised version. This process may be renewed until AFD is satisfied.

Validation criteria:

- Clarity and readability;
- Respect of deadlines;
- Compliance with the scope of work;
- Operational quality and actionability of recommendations;

Added value compared to existing knowledge and frameworks

ARTICLE 7. Expected skills of the Service Provider

The Consultant shall assign qualified and experienced personnel corresponding to the services described in these specifications, in order to achieve the results set out therein.

7.1 Essential requirements

- Strong knowledge and demonstrated experience with development financing institutions, including IDFC members or similar PDBs;
- Proven expertise in nature finance, biodiversity finance and biodiversity mainstreaming;
- Proven ability to design and deliver action plans and strategic roadmaps for financial development institutions;
- Familiarity with biodiversity finance tracking methodologies;
- Strong knowledge of technical requirements for biodiversity-related activities;
- Excellent command of English (working language of the study).

7.2 Desirable qualifications

- General competence in development economics, environmental engineering or related fields;
- Prior experience working with public development banks, ideally IDFC members;
- Knowledge of additional languages (French, Spanish, Italian) relevant to the geographical scope of the study.
- Practical experience working with technical working groups on biodiversity;

ARTICLE 8. Means made available to the Service Provider

For the purposes of this assignment, IDFC will provide the Service Provider with reasonable support to facilitate the implementation of the study.

In particular, IDFC will:

- Facilitate contact between the Service Provider and the participating volunteer members involved in the study;
- Provide existing IDFC publications;

- Coordinate the organization of meetings or interviews with representatives of participating member institutions where necessary;
- Designate a focal point within IDFC to ensure coordination, provide guidance during the assignment and review deliverables.

The Service Provider shall remain responsible for the overall organization of the work, the collection and analysis of information necessary for the assignment, and the timely delivery of all outputs specified in these Terms of Reference.