

Specifications

External evaluation expert

Data literacy in the Age of AI for Education (AI-DL)

1 – Purpose of the contract

As part of the European Erasmus + project ‘Data literacy in the Age of AI for Education’ (AI-DL), an independent external evaluation is required by the funding body (EACEA) to guarantee the overall quality of the project. France Education international (FEI) is therefore looking for an expert who will be required to assess the overall quality of the project and its deliverables and produce two evaluation reports for the EACEA.

2- Presentation of FEI and the Department of Educational Cooperation

Founded in 1945 under the name Centre international d’études pédagogiques (CIEP), France Éducation international is a public institution under the supervision of the French Ministry of National Education.

Recognized in France and abroad for its expertise in training, assessment and international project management, France Éducation international operates in three areas:

- International cooperation in the field of education (general, vocational and higher education, recognition of qualifications),
- The French language,
- Mobility (teachers, language assistants).

Presentation of the Department of Educational Cooperation (DCE) of FEI

The DCE works to strengthen education systems through international cooperation and partnerships. It supports countries in addressing shared educational challenges and engages with partners interested in drawing on practices from the French system or exchanging approaches with other international models. FEI contributes to sectoral projects funded by national and multilateral sources. The Europe Unit focuses on European-level collaboration, particularly through cooperation projects and policy experimentation.

3 - Description of the service and payment

3.1 Context

The ‘Data Literacy in the Age of AI for Education’ (AI-DL) project, launched in 2025 under Key Action 3 of the European Erasmus+ program, aims to improve data literacy among secondary school teachers, pupils, and school leaders in the era of artificial intelligence (AI), particularly generative AI (GenAI). By offering hands-on experience with AI tools, the project equips educators and learners with the skills needed to understand, use, and critically evaluate data produced by or with GenAI technologies. Among its key outputs, AI-DL will develop a data literacy framework and an online training program, supported by collaborative communities of practice within schools.

The project is carried out by a consortium of 13 European partners led by FEI, including seven Ministries of Education or related agencies (France, Ireland, Italy, Lithuania, Luxembourg, Slovenia, and Spain), four universities and research centers, and one consulting company.

As part of the European project requirements, an independent external evaluation is requested by the funding agency (EACEA) to ensure the overall quality of the project. The Europe Unit, coordinating the project, is therefore seeking an expert to provide ongoing evaluation of the project's implementation, the quality of deliverables, and partnership management.

3.2 Description of the expected service

The expert is expected to prepare an interim evaluation report (scheduled for August 2026) and a final report (scheduled for October 2027), both of which will be based on quality indicators that they will define. The reports must include relevant analysis and evaluation on:

- Collaboration between project partners to ensure effective teamwork and consistency with the project's objectives.
- Project implementation, focusing on management effectiveness, adherence to the work plan (impact, target audience, objectives, schedule, etc.) and adherence to planned processes.
- Quality of the deliverables (including the pedagogical approach used).
- Assessing whether the project is effectively reaching its target audience and fulfilling its objectives.

To do so, the expert is expected to:

- Participate in as many partners online meetings as necessary and at least 2 face-to-face meetings to review project progress and share evaluation results (Slovenia in June or July 2026 and a second one to be discussed according to the work program). For information, consortium meetings are held online every two weeks. In addition, work package leaders regularly organize ad hoc meetings to support the progress of their respective work packages.
- Be available throughout the duration of the project (November 2025- February 2028).
- Work 100% remotely with the necessary equipment and communication tools.

The expert will collaborate with the coordinator FEI continuously. FEI will share with the expert all relevant documents including the deliverables, internal reports and minutes, as well as the results of the project progress and risks management questionnaires. Regular meetings will be scheduled between the expert and FEI.

Moreover, in the framework of the risk and quality assurance of the project, an advisory board composed of volunteer experts provides feedback on the deliverables and work packages methodologies. Their advice and feedback will be shared with the expert.

Profile of the expert:

Qualifications: A Master's degree or a PhD in Education, Project Management or Digital education or equivalent. Experience or a degree in AI technology, data literacy or a related field is a plus.

Technical skills:

- Solid grasp of quality assurance methodologies and project evaluation processes.
- Strong understanding of how emerging technologies are integrated into educational environments, particularly in primary and secondary education.

- Knowledge of the challenges and opportunities presented by generative AI linked to data literacy in educational contexts.
- Knowledge in managing or contributing to EU-funded projects, with solid knowledge of EU reporting and evaluation requirements.

Soft skills:

- Excellent analytical and problem-solving skills, with the ability to assess complex projects and provide actionable feedback.
- Strong communication and interpersonal skills, capable of working effectively with diverse teams and stakeholders.
- Excellent report-writing skills, with the ability to produce clear, concise, and comprehensive evaluation reports.
- Strong organizational skills, with the ability to manage multiple tasks and deadlines efficiently.

Language skills: an excellent English proficiency is a must (at least C1).

3.3 – Expected deliverables

Two quality assessment reports will be delivered by the external expert. Both will concern the pedagogical quality of the deliverables and the quality of the project implementation in terms of its management, internal collaboration, reach of target groups and meeting of the objectives. In detail, it is expected that the expert will deliver:

- An interim evaluation report (scheduled for 15 August 2026).
- A final report (scheduled for 15 October 2027).

3.4 – Duration of the contract

The contract will run from the date of the notification of the engagement agreement with FEI to 29 February 2028, with regular involvement and monitoring throughout the project.

3.5 – Payments

An advance payment of 20% will be made at the beginning of the contract in November 2025. In case of non-compliance with the expected results or the voluntary withdrawal of the expert, France Education international may demand the reimbursement of the advance payment.

An instalment of 40% will be paid upon receipt of the interim evaluation report and approval by FEI and EACEA.

The balance of 40% will be paid upon receipt of the final report and approval by FEI and EACEA, and will take into account the reimbursement of the 20% advance payment.

The total contract amount is a fixed lump sum, determined based on the detailed budget submitted with the offer. The expert cannot ask for modifications of this amount after contractualization.

The amounts owed by the administration to the contractor are paid in accordance with public accounting rules.

4 – Confidentiality

All personal information to which the holder has access is strictly covered by professional secrecy (Article 101.13 of the French Criminal Code) and subject to Article 29 of Law No. 78.17 of 6 January 1978 on information technology, files and civil liberties.

Documents, regardless of their format, containing personal data remain the property of the public authority.

The same applies to all data that the holder may become aware of while performing this contract.

- Not to use the documents and information processed for purposes other than those specified in this contract.
- Not to make any copies of the documents and information media entrusted by the institution for the purpose of performing its services without its prior consent.
- Not to disclose the documents and information disclosed while performing this contract to other persons, whether private or public, natural or legal.
- Take all measures to prevent the misuse or fraudulent use of computer files during the performance of the contract.
- Take all measures to preserve the integrity of the documents and information stored in the files concerned.
- Not subcontract the performance of the services to another company or transfer the contract.

The contracting authority may terminate the contract immediately, without compensation to the contractor, in the event of a breach of professional secrecy or failure to comply with the provisions of this article.