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Main category :

Services

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(Title => reference to the subject of the consultation)

Field surveys in Ethiopia and related services

Specific Technical Specifications (CCTP)

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List of abbreviations

Word	Abbreviation
General Data Protection Regulation	RGPD
Bordeaux University	UB

I- Overview

1. Context and objectives of the consultation.

Bordeaux School of Economics, a research unit of the University of Bordeaux, is conducting several research projects in Ethiopia and is preparing to develop new ones. Some of these projects require the collection of survey data from rural households. Several surveys, corresponding to different research projects, are planned over the next four years.

The aim of this consultation is to select service providers who will be able to prepare and implement the surveys, and provide the research team conducting the analyses with a complete, high-quality database for each one.

2. Survey features

Each survey will cover rural households in one or more of Ethiopia's Regional States (both *highland* and *lowlands*). Each survey will be linked to a research project focusing on specific themes, localities and households, as described in the following paragraphs.

Sample size and structure will vary according to the research project. Some, for example, may involve 500 households in 50 *kebeles* within 5 *woredas* in at least two regional states of Ethiopia. Others may involve 3000 households in 300 *kebeles* within 30 *woredas* in five Regional States of Ethiopia. For each survey, the list of each household to be surveyed and the means of contacting them will be provided by the Université de Bordeaux research team. Where necessary, certain households will be surveyed several times over the course of one or more years.

The information collected will vary according to the research project. Some surveys will be carried out *face-to-face* with respondents, while others will be conducted *by telephone*.

All face-to-face surveys will collect :

- Information at *Kebele* or agricultural market level (to be specified for each survey) gathered from pre-identified local informants, via questionnaires supplied by the research team (average expected duration: 1h30 per *Kebele*).
- Household survey data via LSMS/ISA (Living Standard Measurement Surveys/Integrated Survey on Agriculture) type questionnaires to be supplied by the research team (average expected duration: 2h30 per household)

Some face-to-face surveys will also collect :

- *Option A*: GPS coordinates of the contours of one of the plots cultivated by the household and selected by the research team from among all the household's plots. This information will notably be used to monitor the evolution of agricultural crops across space and time.
- *Option B*: the GPS coordinates of the contours of one of the plots cultivated by the household and selected by the research team from among all the household's plots (as in option A), as well as a sample (500 grams) of soil and/or crops from this plot. These samples are to be sent to the laboratory identified by the research team, for analysis of the varieties and nutritional content of the produce.

Telephone surveys will collect data for each household through short questionnaires provided by the research team (average expected duration: 30 minutes per household).

The survey order will be sent to the service provider at least 5 weeks before the start of the project. This period will enable the service provider to prepare the surveys as necessary (recruitment, training, preparation, *see article II* below). The implementation time for each survey (including transmission of collected data to the research team) will be a maximum of 16 weeks.

Data will be entered at the same time as it is collected: all data will be collected on electronic tablet.

II- Market scope

The Université de Bordeaux (UB) is seeking to select one or more service providers specialized in the collection of household survey data, in order to be able to call on these companies whenever necessary over the next four years by purchase order, on the basis of unit prices predetermined within the framework of the present call, depending on the size, content and mode of interview as described above.

For each survey, the selected service provider will work in close coordination with the research team.

- Survey materials (including questionnaires in Word or Excel format, as well as lists of localities and households to be surveyed) will be provided by the research team.
- Throughout the preparatory work and data collection, the service provider must enable the research team to monitor all the activities carried out.

For each survey, the selected service provider will be responsible for all data collection activities. These include in particular:

- the recruitment, training and remuneration of all staff required to carry out the survey;
- pre-testing, finalization, translation into local language(s), and questionnaire programming via digital tools such as SurveyCTO, Kobo Collect, or other relevant tools;
- obtaining the ethical and administrative authorizations required to collect the data concerned;
- organization and implementation of all data collection and quality control activities.
- Ensuring the safety and coverage of all personnel involved in data collection, in the face of exposure to the risk of personal injury during survey work.
- delivery of final data, meeting the highest quality standards for the information collected.