

ECOLE NATIONALE DE L'AVIATION CIVILE
7, Avenue Edouard Belin BP 54005
31055 Toulouse cedex 4.

Accord-cadre de Services

CONSULTATION RULES
(ENGLISH COURTESY TRANSLATION)

202500FCS012

(R.C.)

Buyer : Ecole Nationale de l'Aviation Civile

Object :

« EASA VFR pilot training »

Established in accordance with the French Public Procurement Code.

The procedure used is as follows:

Adapted procedure in application of article R2123-1 3° of the Public Order Code.

Deadline for submission of tenders: Monday 28 April 2025 at 12.00 noon

Only electronic bids will be accepted.

Consultation address :

[https://www.marches-
publics.gouv.fr/?page=Entreprise.EntrepriseAdvancedSearch&AllCons&id=2716273&orgAcronyme=d4t](https://www.marches-publics.gouv.fr/?page=Entreprise.EntrepriseAdvancedSearch&AllCons&id=2716273&orgAcronyme=d4t)

CONSULTATION RULES

TABLE OF CONTENT

1. - Buyer
2. - Object
 - 2.1. – Contract object
 - 2.2. – Tender procedure
 - 2.3. – Contract form
3. – General provisions
 - 3.1. – Contract Allotment
 - 3.2. – Contract duration
 - 3.3. – Payment terms
 - 3.4. - Legal form of Holder
 - 3.5. – Subcontracting
 - 3.6. - Validity period for proposals
 - 3.7. - Variants
 - 3.8. – Other provisions
4. – Consultation folder
 - 4.1. - Consultation folder content
 - 4.2. - Consultation file available electronically
 - 4.3. - Detailed amendment to the consultation file
5. – Offer presentation
 - 5.1. - Documents to produce
 - 5.2. - Additions to be made to the specifications
 - 5.3. – Currency
 - 5.4. - Conditions for sending or submitting bids
 - 5.5. -Negotiation
 - 5.6. -Offer signature
6. – Criteria for selection
7. - Audits
8. – Additional information

Article 1 - Buyer

Ecole Nationale de l'Aviation Civile - ENAC
7, Avenue Edouard BELIN - BP 54005
31055 TOULOUSE Cedex 4
Mail : marches-publics@enac.fr
Site internet : <https://www.marches-publics.gouv.fr>

Article 2 - Object

2-1-Contract object

« EASA VFR pilot training »

References to the European nomenclature (CPV) :

Principal object : 80000000 : Education and training services

2-2- Tender procedure

The consultation is being carried out by means of an Adapted Open Procedure pursuant to Article R2123-1 3° of the Public Order Code relating to contracts for social services and other specific services listed in the notice of 30 April 2019 annexed to the Public Procurement Code, and more specifically for education and training services.

2-3-Contract form

The services will be provided under a multi-tendered framework agreement (maximum of 5 per lot) with purchase orders and no minimum volume but a maximum annual volume in accordance with article R2162-4 2° of the French Public Procurement Code.

LOTS	Minimum amount excluding VAT over the total duration of the framework agreement (48 months)	Maximum amount excluding VAT over the total duration of the framework agreement (48 months)
Lot 1 : VFR training on SEP fixed gear aircraft in an integrated ATP/CPL IRME ENAC program	Without	18 000 000 €
Lot 2 : VFR training for part of the ENAC integrated IRME ATP/CPL programme (up to and including the CPL(A) test)	Without	6 500 000 €
Lot 3 : Modular CPL(A) practical training	Without	500 000 €

Exceptionally undefined services may be ordered by means of purchase orders up to a limit of 5% of the total value of the contract, without contravening the fundamental principles of public procurement or the principle of periodic competitive tendering.

Article 3 – General provisions

3-1-Contract allotment

The contract is divided into three lots:

Lot 1 : VFR training on SEP fixed gear aircraft in an integrated ATP/CPL IRME ENAC program

Lot 2 : VFR training for part of the ENAC integrated IRME ATP/CPL programme (up to and including the CPL(A) test)

Lot 3 : Modular CPL(A) practical training

3-2-Contract duration

The period of validity of the framework agreement is the period within which purchase orders may be issued. It is set at 12 months from the date of notification of the contract.

The contract is tacitly renewable, under the conditions defined in the SCC, 3 times, for a period of 12 Months, i.e. a maximum duration of 48 Months.

The holder may not refuse renewal in accordance with the provisions of article R2112-4 of the French Public Procurement Code. In the event of non-renewal, the notice period is four months.

Purchase orders are awarded in the order of ranking defined by the selection criteria of this contract.

If the Holder refuses a purchase order, it will be offered in cascade to the next Holder, and so on.

As an exception for lots 1 and 2, when a Holder is already executing at least one purchase order or is hosting 12 or more ENAC trainees during a given period, to avoid saturating its resources, ENAC reserves the right to offer the purchase order to the next Holder.

For lot 3, this exception is applied as of two simultaneous purchase orders, regardless of the number of trainees.

Contracts without prior advertising or competitive tendering may be awarded at a later date under the conditions defined in the SCC in application of article R2122-7 of the French Public Procurement Code.

3-3-Payment terms

Payment of expenses will be made by bank transfer.

3-4- Legal form of Holder

No form of consortium is required.

3-5-Subcontracting

The subcontracting of training services is prohibited. It is specified that the trainers listed in the Holder's approved list of trainers may not be considered as subcontractors.

Other services may be subcontracted. In this case, the subcontracting company must be accepted by ENAC. Acceptance of the approval of a subcontractor is possible during the course of the contract in accordance with the procedures defined by the Public Procurement Code.

3-6- Validity period for proposals

The period of validity of the proposals is 180 days from the deadline for receipt of the final bids.

3-7-Variants

Variants in relation to the subject of the framework agreement and on the initiative of the candidates are not authorised.

3-8-Other provisions

The Holder shall ensure that the services it provides comply with the legislative and regulatory requirements in force with regard to the environment, the health and safety of individuals and the protection of the neighborhood. It must be able to prove this, during the performance of the contract and during the guarantee period for the services, at the simple request of the Contracting Authority.

In the event of changes in environmental protection legislation during the performance of the contract, any changes requested by the Contracting Authority in order to comply with the new rules will give rise to the signature of an amendment by the parties to the contract.

Article 4 – Consultation folder

4-1-Content of the consultation folder

The consultation file includes the following documents

- The consultation rules,
- The commitment document, which is the specification,
- The financial appendix,
- OMM.SITE form to be completed
- Insurance description sheets

4-2- Consultation file available electronically

In accordance with Article R2132-2 of the French Public Procurement Code, the contracting authority shall make the consultation file available free of charge exclusively by electronic means, on the government procurement platform (PLACE) (www.marches-publics.gouv.fr).

This site is freely accessible and enables documents to be exchanged as part of the consultation. Candidates must respond EXCLUSIVELY by electronic means.

Tenderers will be able to authenticate themselves on the site and, in particular, to provide an electronic e-mail address enabling them to correspond electronically, in particular to send any additions, clarifications or corrections.

The Public Authority undertakes to ensure the integrity of the documents placed online.

The applicant must refer to the IT tools and user guide available on the <https://www.marches-publics.gouv.fr> site for any action on the said site.

These two documents describing the use of the <https://www.marches-publics.gouv.fr> site form an integral part of the consultation rules.

Candidates should use the certification service provider of their choice from the list provided on the ANSSI (Agence nationale de la sécurité des systèmes d'information) website:

<https://www.ssi.gouv.fr/administration/visa-de-securite/>

The contract documents listed in this CR, transmitted electronically, shall be signed electronically in accordance with the procedures detailed below.

Pursuant to the Order of 12 April 2018 on electronic signatures in public procurement in force, the candidate must comply with the conditions relating to:

1st case: the signatory's signature certificate,

2nd case: the signature tool used (software, online service, signature pad if applicable), which must produce signature tokens that comply with the regulatory formats in one of the three accepted formats.

1) REQUIREMENTS FOR THE SIGNATORY'S SIGNATURE CERTIFICATES

The signatory's signature certificate meets at least the recommended security level.

Case 1: Certificate issued by a 'recognised' Certification Authority

The signature certificate is issued by a Certification Authority mentioned in one of the following trusted lists:

http://ec.europa.eu/information_society/policy/esignature/eu_legislation/trusted_lists/index_en.htm
<https://www.entreprises.gouv.fr/secteurs-professionnels>

In this case, the tenderer does not have to provide any proof of the signature certificate used to sign its response.

2nd case: The electronic signature certificate is not referenced on a trusted list

The dematerialisation platform accepts all electronic signature certificates presenting security conditions equivalent to those of the General Security Reference System (RGS) and the Community 'eIDAS' Regulation no. 910/2014 of 23 July 2014.

The candidate shall ensure that the certificate it uses at least complies with the security level recommended on the Buyer-Profile, and shall provide all the information necessary for the buyer to verify this compliance.

Proof of compliance to be produced :

The signatory provides the following information:

1) the procedure for verifying the quality and security level of the signature certificate used: proof of qualification of the Certification Authority, certification policy, etc.).

In particular, the applicant must provide the technical tools for verifying the certificate: complete certification chain up to the root CA, address for downloading the latest update of the revocation list;

The website address of the service provider referenced by the country of establishment or, failing that, the public data relating to the signatory's certificate, which includes at least the revocation list and the certificate of the issuing electronic certification services provider.

2) SIGNATURE TOOL USED TO SIGN FILES

The candidate uses the signature tool of their choice.

Case 1: The tenderer uses the platform's signature tool recognised by the <https://www.marches-publics.gouv.fr> platform.
In this case, the tenderer does not need to provide any instructions or information.

Case 2: Where the tenderer uses a signature tool other than that offered on the dematerialisation platform, it must comply with the following two obligations:

1) Produce XAdES, CAdES or PAdES signature formats (the latter being strongly recommended)

2) Allow verification by transmitting at the same time the elements required to check the validity of the signature and the integrity of the document, free of charge.

In this case, the signatory shall indicate the procedure for verifying the validity of the signature by providing, in particular:
-the link from which the signature verification tool can be retrieved, with explanatory instructions and installation requirements (type of executable, operating systems supported, etc). French-language instructions are recommended;

the alternative verification method in the event of installation being impossible for the purchaser (contact to be reached, remote support, on-site support, etc.).

GENERAL REMINDER

A signed zip file does not constitute a signature for the documents it contains. In the case of a zipped file, each document for which a signature is required must be signed separately.

A scanned handwritten signature has no value other than that of a copy and cannot replace the electronic signature.

4-3- Detailed amendment to the consultation file

The contracting authority reserves the right to send detailed amendments to the consultation documents no later than the 18th of April 2025. Candidates must then respond on the basis of the amended consultation file.

If during the study of the file by the candidates, the deadline set for the submission of tenders is postponed, the previous provision shall apply in accordance with this new date.

Article 5 – Application presentation

5-1-Documents to be produced

The dossier to be submitted by each candidate must include the following documents:

Supporting documents for the application

- Application letter (DC1 available on <https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat>)
- As exchanges during the award process will be mainly by electronic means, candidates must provide the e-mail addresses of two authorised persons.
- Declaration by the candidate (DC2 available on <https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat>)
- Annual statement of tax and social security certificates
- EASA ATO certificate
- Technical brief in accordance with the format below
- Completed ENAC OMM.SITE form
- List of fleets with certificates of the resources used for the programme
- List of instructors meeting the qualification requirements to deliver the programme
- All valid insurance policies and details of cover
- School operations manual
- Teaching rules
- Latest audit reports from the supervisory authority
- Safety event report
- SMS TEXT MESSAGES
- Presentation of accommodation and catering options

Content of the offer:

***"Acte d'engagement" duly completed;**

***Signed financial appendix;**

***Completed ENAC OMM.SITE form (enclosed)**

***BANK DETAILS (IBAN)**

***Technical memorandum drafted as follows and including in particular:**

a. Flying school

- Presentation of the management team
- Presentation of the school

- Experience of the ATO in VFR training (volume of trainees over the last 3 years and success rate)

b. Teaching team

- Presentation of the team members likely to be involved in the training courses
- CVs of instructors proposed for standardisation
- CV of the teaching team

c. For EASA ATOs: training programmes

- Presentation of the training programme
- Volumes hours and course/test breakdown
- Teaching methods
- Durée

d. Infrastructure and resources

- Presentation of facilities
- Classrooms
- Rest rooms

- Presentation of teaching resources (provide copies, extracts or online access)
- Outil progress monitoring
- Plateforme for self-study
- Ouvrages used
- Supports course

e. Additional and complementary services

- Presentation of accommodation Hotel (3*min) or residence and related services:
- Navette airport if international flight
- Navette daily to ATO if distance greater than 1km from training venue
- Presentation of catering options
- Dans in the case of full board
- Without full board, the solutions available
- Presentation of leisure and discovery activities

f. Other documents

- House rules and, if applicable, welcome booklet
- Corporate Social Responsibility policy

In addition, for each sub-contractor presented in the tender, the candidate must attach, in addition to the appendix:

- The subcontractor's professional and financial capacities;
- A declaration from the subcontractor stating that he is not subject to any of the prohibitions set out in Article R2193-1 paragraph 2 of the Public Procurement Code.

In accordance with article R2144-7 of the French Public Procurement Code, the successful candidate may only be definitively designated as the holder of the framework agreement on condition that it produces, within a given period, the supporting documents, means of proof, additions or explanations required by the contracting authority.

5-2- Additions to be made to the specifications

Candidates are not required to make any additions to the specifications. They must submit a bid that strictly complies with the established project.

5-3- Currency

The contracting authority will conclude the framework agreement in the following currency unit: euro(s). If the service provider chooses to be invoiced in dollars, the euro/dollar exchange rate will be stipulated and fixed when the purchase order is drawn up.

5-4- Conditions for sending or submitting bids

Electronic submission of bids:

Candidates must submit their applications and tenders by electronic means only on the PLACE government purchasing platform at the following address:

<https://www.marches-publics.gouv.fr/?page=Entreprise.EntrepriseAdvancedSearch&AllCons&id=2716273&orgAcronyme=d4t>

A user guide for applicants is available on the site under the 'help' tab. In the event of difficulties, customer support can be contacted by e-mail at the following address: place.support@atexo.com.

Candidates must ensure that they are able to submit their bids. Hence the need to respond to the test consultation proposed by the buyer profile in order to ensure that the IT environment is working properly. Parameters to be taken into account by applicants: the technical capabilities of their hardware, the type of Internet connection and the traffic on the Internet network, which can considerably increase the average download time. This test consultation is available at the following address

<https://www.marches-publics.gouv.fr/index.php?page=entreprise.EntrepriseAdvancedSearch&AllCons&orgTest>

A user manual is available to facilitate the use of the platform at the following address:

<https://www.marches-publics.gouv.fr/?page=entreprise.EntrepriseGuide&Aide>.

Applicants must refer to the technical requirements and general conditions of use available on the site.

To obtain emergency assistance in the event of a technical problem or a problem related to the use of the platform, the applicant must use the platform's assistance function. If you are unable to contact support, you may send an e-mail to: place.support@atexo.com

(for all types of assistance). In order to provide the best possible response as quickly as possible, emails must include the following information:

- Applicant: surname, first name, e-mail address, telephone number, company name
- Address of the platform and page concerned
- Function concerned
- Reference of the consultation, type of procedure, phase
- Question or description of the problem encountered
- Screen copy of the page concerned

Please note: this assistance only covers the use of the platform and not that required for submitting bids (internet access, candidate workstation, antivirus, signature tool, applet-java, firewall, etc.). Candidates from outside France should check in advance the opening hours of the platform, given the time difference.

If the platform is unavailable due to the fault of the service provider managing the platform or due to force majeure (unforeseeable, irresistible event outside the control of the parties):

- For a cumulative period of 1 hour in the four hours preceding the deadline for submission of tenders,
- Or in the last quarter of an hour before the deadline,

In this case, the deadline for submission of tenders is postponed by 24 hours. If this postponement results in the deadline falling on a non-working day in France (Saturday, Sunday or public holiday), the deadline is postponed to the next working day, at the time originally scheduled.

Please note:

- The cost of accessing the network and obtaining an electronic signature certificate is borne by each candidate.
- As regards ADSL for economic operators, the speed in the direction of submission is approximately a quarter of the speed for downloading the DCE.

Electronic certificate

Documents must be signed electronically using valid (not expired and not revoked) electronic certificates. The certificate used to sign the document must have been issued to a person authorised to bind the candidate.

The person signing the documents must use a qualified certificate that complies with regulation no. 910/2014 known as 'eIDAS'. However, if the candidate has a valid certificate that complies with the General Security Reference System (RGS ** or ***) approved by the Order of 6 May 2010 or meets equivalent specifications, it may use it (article 10 of the Order of 22 March 2019 on the electronic signature of public procurement contracts - NOR: ECOM1830224A). The PLACE dematerialisation platform can accept all these certificates.

The categories of compliant electronic signature certificates are listed :

- In France: on the website of the LSTI certification body, in accordance with decree no. 2010-112 of 2 February 2010: <http://www.lsti-certification.fr>

- In another Member State of the European Union: depending on the country in which the certificate was issued, on the trust list declared by each Member State and accessible at: <https://webgate.ec.europa.eu/tl-browser/#/>

If the chosen certificate is not included in one of the above-mentioned lists, the signatory of the signed document shall send with it instructions for carrying out the necessary checks free of charge, containing at least the following information:

- The procedure for checking the validity of the signature,
- The address of the website where the service provider is listed by the country of establishment or, failing that, the public data relating to the signatory's certificate, which includes at least the revocation list and the certificate of the issuing electronic certification service provider.

It may take several days to obtain an electronic certificate. No extension to the deadline for submitting applications and tenders is permitted for this reason. The electronic certificate must be associated with a person duly authorised to bind the applicant's company.

Time-stamping

Electronically transmitted bids are time-stamped. Any envelope received after the aforementioned deadline will be considered as having been submitted after the deadline.

The date and time taken into account for the submission of responses are those given by the PLACE platform on receipt of the documents sent by the candidate.

File formats

The formats compatible with the ENAC computer system are as follows:

.doc ; .xls ; .ppt ; .pdf ; .rtf, .zip, .docx, .xlsx, .pptx ;

Candidates are invited to :

- If applicable, send the price list in .xls or .xlsx (.doc or .docx or .pdf) format and the technical response framework in .doc, .docx (or .pdf) format;
- Do not use executable .exe files;
- Do not use macros;

- Do not use data links in your documents.

Security and confidentiality of responses

Transaction security is guaranteed by the use of a secure network (https).

The confidentiality of the information contained in the responses sent by electronic means is guaranteed by the encryption of the files transmitted.

The integrity of the documents is guaranteed by the electronic signature.

Anti-virus

Before sending their envelopes and/or electronic media, candidates must ensure that the files transmitted do not contain viruses.

Any file constituting the application or the tender must first be treated by the candidate with an anti-virus. Receipt of any file containing a virus will render the response inadmissible.

If a virus is detected, the envelope will be considered as never having been received, and the candidate will be informed of this by means of the information entered at the time of identification.

BACKUP COPY

Companies that send both an electronic submission and, as a backup copy, a submission on a physical digital medium (CD-ROM, DVD-ROM, USB key) or on paper must send this copy (containing the same files or information) before the deadline for submission of bids.

This backup copy must be placed in a sealed envelope bearing the following wording:

Case 202500FCS012
'Back-up copy
Purchasing Department
7 avenue Edouard Belin
CS 54005
31055 Toulouse Cedex 4

Only back-up copies may be delivered by post or by hand in return for a receipt, from Monday to Friday (except public holidays) from 9:00 to 12:00 and from 14:00 to 16:00.

Only the following persons are authorised to receive these back-ups:

Mme Cécile BUXEUL
M. Messan DOVI
Mme Lilia DROUA
Mme Pierrette LAVERGNE
M. Marceau ROUGET-CABARROQUES

ANTIVIRUS :

Applicants must ensure that the files they send do not contain viruses.

The receipt of any file containing a virus will result in the inadmissibility of the offer. If a virus is detected, the envelope will be considered as never having been received and candidates will be informed of this by means of the information entered at the time of their identification.

5-5-Negotiation

ENAC reserves the right to negotiate with the tenderers whose offer is ranked among the 5 best following the initial analysis.

Negotiations may take place in one or more successive phases. They may be conducted in writing or by means of a hearing. In the latter case, tenderers will receive an invitation to attend, giving precise details of the details of the hearing (form, date, time, duration, venue, content).

The purpose of the negotiations, which will be carried out under conditions of strict equality, will be to clarify or adapt, if necessary, the terms of the initial consultation documents and/or the content of the tenderers' offers, including their financial dimension and, if necessary, to regularise irregular offers. ENAC will not transmit, in a discriminatory manner, information likely to give certain tenderers an advantage over others. Similarly, the discussions held during the negotiations will be confidential and will respect business secrecy.

The negotiations may not substantially modify the characteristics and conditions of performance of the contract as defined in the consultation documents.

If the number of candidates satisfying the announced criteria does not reach the minimum number provided for by the purchaser, ENAC will continue the procedure with the candidates who have the required capacities.

ENAC reserves the right not to negotiate and therefore to award the most economically advantageous offer following the ranking resulting from the analysis of the initial offers.

Candidates are therefore invited to submit their best proposal at the initial offer submission stage.

Candidates are advised that inappropriate, unacceptable, or irregular offers will be eliminated.

An inappropriate offer is one that is unrelated to the contract because it is clearly unable, without substantial modification, to meet the buyer's needs and requirements as set out in the solicitation documents (Article L2152-4 of the Public Procurement Code).

An unacceptable offer is one whose price exceeds the budgetary allocations allocated to the contract, determined and established before the launch of the procedure (Article L2152-3 of the Public Procurement Code).

An irregular bid is one that does not comply with the requirements set out in the solicitation documents, particularly because it is incomplete, or that violates applicable legislation, particularly in social and environmental matters (Article L2152-2 of the Public Procurement Code).

However, if ENAC waives the right to negotiate bids, it may authorize all bidders concerned to regularize irregular bids, provided they are not abnormally low.

Furthermore, if ENAC does not waive negotiations, it may, if it so wishes, invite bidders who have submitted irregular or unacceptable bids to negotiate.

The bid receiving the highest score at the end of the negotiation will be considered the most economically advantageous.

If negotiations are necessary, they will be organised remotely on 5 and 6 June 2025.

5-6-Offer signature

Bidders are hereby informed that the buyer accepts offers without a handwritten or electronic signature.

This signature will be requested from the successful candidate upon contract award.

Note:

The candidate's attention is drawn to the fact that they may attach the signed Commitment Document. This approach, in particular, shortens the contract notification deadlines.

Article 6 – Criteria for selection

Proposals will be assessed under the conditions set out in Article R2152-7 of the Public Procurement Code using the following criteria:

Application selection criteria:

1. Technical capabilities
2. Financial capabilities

The annual contract value must not exceed 50% of the candidate's annual turnover.

Professional capabilities will be assessed based on the candidate's workforce, educational and professional qualifications, technical resources, qualifications, and certifications. Bid Judging Criteria:

For all lots:

Criterion 1: Technical merit (weighting: 55 points)

- Sub-criterion 1.1: Suitability of the training organization – 50 points

Sizing and suitability of the equipment available to the candidate and proposed to be used in ENAC training:

- Type, number, suitability and uniformity of aircraft in the proposed fleet (10 points),
- Number, qualifications, and availability of instructors/impact on standardization (10 points)
- Experience of the teaching staff (supervisors and instructors) within the candidate's training organization (10 points).

-Number and quality of classroom(s)/briefing/debriefing/equipment (10 points)

-Safety and compliance processes (SMS and SMS): The candidate will present their safety and compliance management system, detail their policy for reporting safety-related events, their analysis and corresponding corrective actions, as well as their internal safety-related communication. (10 points)

- Sub-criterion 1.2: Ancillary services – 5 points

Student reception conditions (accommodation, catering options, and support, etc.); including distance from training sites.

Criterion 2: Price (weighting: 40 points)

The score awarded will be based on the application of an estimated order scenario to the unit price schedule (UPS). The amount taken into account for evaluating the offer is the total amount of the "price" scenario in the estimated bill of quantities.

The scenario is as follows, for lots 1 & 2 :

- Packaged training for a group of 12 trainees within the training scope of the lots concerned.

The scenario is as follows, for lot 3 :

- Packaged training for a group of 4 trainees within the training scope of the concerned lot.

Criterion 3: Corporate Culture: Social Responsibility and Environment (Weighting: 5 points)

This criterion will be assessed based on the Candidate's effective implementation of an environmental and social policy. The candidate will present the measures within their ATO.

In the case of a multi-site ATO candidate, ENAC will assess the ATO's ability to prioritize the training site of its choice to reduce the carbon footprint of trainees' and instructors' travel.

A score will be assigned to each criterion. The weighting indicated above will then be applied to the scores obtained.

Article 7 – Audits

To assess the technical merit of the bid in conjunction with the candidate's technical brief, eligible candidates will be audited by an ENAC technical team. Audit may include an observation flight.

Each candidate must provide access to their site to the ENAC team during the bid review process. The dates and times will be mutually agreed upon with each candidate.

The results of the audit will be communicated to the candidate upon request and will be taken into account in the technical merit assessment.

ENAC proposes to conduct the initial audit during the following periods: **May 5, 6, 12, 13, 14, 19 & 20, 2025.**

Article 8 - Additional information

Additional information on the consultation documents will be sent to economic operators no later than six days before the deadline for receipt of bids (Tuesday April 22nd 2025 at 12pm noon), provided they have submitted a timely request to the following address:

Website: <https://www.marches-publics.gouv.fr>

Appeal Procedures and Time Limits
Toulouse Administrative Court
68 Rue Raymond IV
31000 Toulouse
Tel.: +33 (0)5 62 73 57 57
Fax: +33 (0)5 62 73 57 40