|  |  |  |
| --- | --- | --- |
|  | | **Grant CONTRACT** |
|  | | **Number:** |
|  | | |
|  | | **OBJECT of the grant:**  SUPPORTING EU INTEGRATION IN THE JUSTICE SECTOR |
|  | | |
|  | | **MAXIMUM AMOUNT of the grant:**  **190 000,00 EUR excl. VAT** |
|  | | |
|  | | **SOURCE OF THE FUNDING:**  **European Union** |
| This GRANT CONTRACT falls within the scope the cooperation project hereinafter referred to as the “MAIN CONTRACT” signed on the 8th of December 2023 by Expertise France and the European Union, concerning “Support to Justice Sector Reforms in Ukraine (PRAVO-JUSTICE III)”, implemented by EXPERTISE FRANCE. | | |
|  | **Notification date of the contract:** | |
|  | | |

**Between:**

**Expertise France sas**

40, Boulevard de Port Royal, 75005 PARIS, France

A simplified joint-stock company with share capital of €828,933 registered under the following numbers:

* SIRET no.: 808 734 792 00035
* Intra-community VAT number: FR36 808734792

Represented by Mr Jérémie PELLET, Managing Director,

**Of the first part,**

**And:**

**<Full official name as stated in the form entitled “Legal Entity”>**

Legal status (organisation): XXXXX

Official registration number of the organisation: XXXXX

Full official address: XXXXX

VAT no., for VAT registered beneficiaries: XXXXX

Represented by: XXXXX

(Hereafter referred to as the “**Beneficiary**“)

**Of the second part,**

Hereafter referred to collectively as the “Parties“.

The **Beneficiary** is acting in association with the following implementation **partner(s)**:

(The implementation **partner(s)** of the **Beneficiary** are not party to the contract.)

**<Full official name as stated in the form entitled “Legal Entity”>**

Legal status (organisation): XXXXX

Official registration number of the organisation: XXXXX

Full official address: XXXXX

VAT no., for VAT registered beneficiaries: XXXXX

Represented by: XXXXX

And

< XXXXXX >.

**In the light of the foregoing, the following is agreed:**

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1. **Object of the grant contract**

1.1 The purpose of this grant contract (hereafter the “Contract“) is the award of a grant by Expertise France to finance the implementation of the project entitled: SUPPORTING EU INTEGRATION IN THE JUSTICE SECTOR (the “project“), described in Annex I, and to guide its implementation, i.e. its deployment over time.

1.2 A grant is a direct financial contribution by way of donation in order to finance, in the public interest, either a project implemented by the beneficiaries, or to provide the latter with specific operational support.

1.3 The grant shall be awarded to the beneficiaries under the terms and conditions set out in this Contract, consisting of these special conditions (the “special conditions“) and its annexes, which the beneficiaries hereby declare to have read, understood and accepted.

1.4 The beneficiary accept the grant and undertake to implement the project in compliance with all the provisions hereof, under the supervision of Expertise France.

1. **Implementation period of the project**

2.1 The Contract shall come into force on the notification date after it has been signed by the second of the two Parties.

2.2 Implementation of the project shall commence on:

* the day following the notification date of the Contract.

2.3 The implementation period of the project, as specified in Annex I, is 7 months.

2.4 The execution period of the Contract shall end when the balance is paid by Expertise France and, in all circumstances, within eighteen months of the end of the implementation period as stated in Article 2.3 above, unless deferred in accordance with Article 12.4 of Annex II.

1. **Financing the project**

3.1 The total eligible costs are estimated at 190 000, 00 EUR, as set out in Annex III.

3.2 Expertise France undertakes to finance a maximum amount of 190 000, 00 EUR.

The grant is further limited to 100% of the total eligible costs of the project specified in paragraph 3.1.

The final amount of the Expertise France contribution shall be determined in accordance with Articles 14 and 17 of Annex II.

3.3 In accordance with Article 14.4 of Annex II, 1% of the final amount of the eligible direct costs of the action may be claimed as indirect costs.

1. **Reports and payment terms**

4.1 Payments shall be made in accordance with Article 15 of Annex II (general conditions), option no. 2, as set out in Article 15.1.

Initial pre-financing payment: 30% from the total grant contract amount - 57 000 EUR.

Further pre-financing payment(s): depending on the reporting and the implementing schedule provided in the table in clause 4.2., payments to be made in EUR.  
(subject to the provisions of Annex II)

Balance of the final amount of the grant:  
(subject to the provisions of Annex II): 10% from the total grant contract amount - 19 000 EUR.

4.2 Provisional payment schedule for prefinancing and instalments, presentation of financial reports and narratives as specified in Articles 2, 15.1 and 15.2 of Annex II (general conditions)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Report financing schedule | | | |  |
| Reports | Period covered by the report | | Issue deadline | % of financing from the total grant amount |
| Report on the methodology and detailed overview of the spheres and topics division between CSOs consortium | signature of the contract | 25/02/2025 | 28/02/2025 | 10% |
| Draft report on the results in relation to monitoring, evaluating and raising awareness of reforms undertaken in relation to Chapter 23 and 24 of EU negotiation in English and Ukrainian | 25/02/2025 | 20/04/2025 | 25/04/2025 | 20% |
| Intermediary Report on the results in relation to monitoring, evaluating and raising awareness of reforms undertaken in relation to Chapter 23 and 24 of EU negotiation. In English and Ukrainian | 20/04/2025 | 31/07/2025 | 03/08/2025 | 20% |
| Annex to the intermediary Report on the results in relation to monitoring, evaluating and raising awareness of reforms undertaken in relation to Chapter 23 and 24 of EU negotiation in English and Ukrainian | 31/07/2025 | 25/08/2025 | 29/09/2025 | 5% |
| Report on the implementation of the grant and presentation of the results in relation to monitoring, evaluating and/or raising awareness of reforms undertaken in relation to Chapter 23 and 24 of EU negotiation. | 05/09/2025 | 30/09/2025 | 15/10/2025 | 5% |

In accordance with Article 15.1 of Annex II, if the duration of a prefinancing period is modified by Expertise France, the latter will forward to the Beneficiary an updated version of the above table.

1. **Contact addresses**

5.1 Any communication relating to the Contract must be made in writing, stating the number and title of the project and be sent to the following addresses:

For Expertise France

Payment requests and attached reports, including requests to change bank account, are to be sent to:

**Expertise France**

XXXXX Department

For the attention of Mr/Ms XXXXX

40, boulevard de Port Royal

75005 PARIS – France

E-mail address of the person managing the project

Maryna Liubych, Project Officer

[maryna.liubych@pravojustice.eu](mailto:maryna.liubych@pravojustice.eu)

For the Beneficiary

<address of the Beneficiary to which correspondence should be forwarded>

5.2 For all intents and purposes, the contact details of the Expertise France whistleblowing officer are as follows:

[referent.lanceursdalerte@diplomatie.gouv.fr](mailto:referent.lanceursdalerte@diplomatie.gouv.fr)

Tel: +33 1 43 17 69 84

Bureau CNV C 366 B,

27, rue de la Convention,

75732 PARIS CEDEX 15.

1. **Annexes**

6.1 The following documents are annexed to these special conditions and form an integral part of the Contract:

Annex I: Description of the project (including the logical framework of the project and the concept note)

Annex II: General conditions applicable to Expertise France grant contracts

Annex III: Project budget (worksheets 1, 2 and 3

Annex IV: Procurement procedures to be applied by the beneficiaries of grants awarded by Expertise France

Annex V: Payment request model and third party identification sheet

Annex VI: Model narrative and financial report and simplified report model at 31 January

Annex VII: Model asset ownership transfer

Annex VIII: Beneficiary's undertaking regarding integrity and anti-corruption measures

These documents and the special conditions constitute the entire agreement between Parties as set out in this Contract. They supersede all verbal and written communications, procedures, agreements, commitments, guarantees and settlements referring to its object and facts that may have been made by or on behalf of a Party to the other Party before the notification date. These documents are acknowledged by the Parties to represent the sole and complete expression of the terms of their agreement.

Without prejudice to the provisions of Article 9 of Annex II, any modification to the Contract or the waiver of any right resulting from the Contract must be covered by an amendment signed by a duly authorised representative of each Party.

6.2 In the event of a conflict between the provisions of these special conditions and any Annex thereto, it is agreed by the Parties that the special conditions shall take precedence, unless specified otherwise. In the event of a conflict between the provisions of Annex II and any other annex, it is agreed by the Parties that the provisions of Annex II shall take precedence, unless specified otherwise.

1. **Other specific conditions applicable to the project**

7.1 The general conditions of Annex II are supplemented by the following provisions:

7.1.1 The verifications of expenses covered in 15.8 to 15.11 of Annex II will be conducted by an external body designated and engaged by Expertise France under contract.

7.1.2 For the purposes of the Contract, the travelling and accommodation expenses of personnel and other persons participating in the project shall not exceed the reference scale specified by the European Commission <https://ec.europa.eu/international-partnerships/system/files/per_diem_rates_20191218.pdf>

7.1.3 For the purposes hereof, the Beneficiary shall open a bank account specifically for Project implementation, into which all prefinancing will be paid by Expertise France. The bank account details are provided in Annex V.

**Declarative mentions and signatures**

The Beneficiary, its affiliates, suppliers, service providers, consultants and subcontractors (including directors, employees and agents of such entities) certify that :

* they do not acquire and don't supply/will not acquire or supply equipment and do not intervene/will not intervene in sectors under embargo by the United Nations, the European Union or France. For information, the list can be found at: <https://www.sanctionsmap.eu> ;
* they not included in the lists of financial sanctions adopted by the United Nations, the European Union, France and/or the United States, notably in the fight against the financing of terrorism and against attacks on national peace and security. For information, the lists can be consulted at the references below:
* for the United Nations, the United Nations Security Council sanctions lists: <https://www.un.org/sc/suborg/fr/sanctions/un-sc-consolidated-list>,
* for the European Union, the lists can be consulted at the following address: <https://www.sanctionsmap.eu>,
* for France, see: <http://www.tresor.economie.gouv.fr/4248_Dispositif-National-de-Gel-Terroriste>,
* for the United States, see: <https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information>;
* they are not subject to a World Bank exclusion order and are not on the list published by the World Bank. For information, the list can be consulted at the following address: <https://www.worldbank.org/en/projects-operations/procurement/debarred-firms>

*In the hypothesis of such a decision of exclusion, we can join to the present declaration on honor the additional information which would allow to consider that this decision of exclusion is not relevant within the framework of the market).*

Finally, the Beneficiary, its affiliates, suppliers, service providers, consultants and subcontractors (including directors, employees and agents of such entities) acknowledge and accept that the above-mentioned situations may lead to the automatic termination of the contract.

They undertake to inform Expertise France without delay of any change in our situation during the execution of the contract with regard to the present declaration.

FOR THE BENEFICIARY:

In.....………....….., on...…….....20....

First name:

Role:

Last name:

Preceded by the handwritten words “Read and approved":

Signature[[1]](#footnote-1):

FOR EXPERTISE FRANCE:

This offer is accepted as an undertaking.

In.....………....….., on...…….....20....

Last name:

First name:

Role:

Signature[[2]](#footnote-2):

Done in English in two original copies.

1. Date and original signatures [↑](#footnote-ref-1)
2. Date and original signatures [↑](#footnote-ref-2)