

TENDER PROCEDURE

SOLEIL reference : **2024-013-TB**

Tender procedure applied : **Procedure with Negotiation**
“Phase 1: applications stage”

Purpose :
Fast and low-noise electrometers for DEIMOS beamline
at Synchrotron SOLEIL

PUBLIC

Time limit for receipt of requests to participate:

:
May 27th, 2024 at 12 p.m.

On the French state purchasing platform « PLACE »

www.marches-publics.gouv.fr

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Phase 1 of the procedure consist of the selection of applicants.
Only selected applicants will then receive a complete file of the call for tenders and will be invited to submit an offer.

1. PURPOSE OF THE PROCUREMENT PROCEDURE

1.1. PURPOSE OF THE PROCEDURE

The procedures are destined to define the terms and conditions under which an offer will be established in relation to the design, manufacturing, testing, delivery of a fast and low-noise electrometers.

This supply will be carried out on behalf of DEIMOS beamline of Synchrotron SOLEIL, l'Orme des Merisiers, Départementale 128, 91190 St-Aubin, FRANCE.

1.2. CHOSEN PROCEDURE

Within the public procurement, SOLEIL is subjected to the French regulatory requirements called « Code de la Commande Publique » (CCP) with “ordonnance n°2018-1074” on November 26th, 2018 and “décret n°2018-1075” on December 3rd, 2018.

This call for tenders is a formalized European procedure (“Procédure Formalisée avec Négociation” in French).

This procedure is performed in several steps:

Phase 1 (Application) :

- 1) Publication in the Official Journal of the European Union (OJUE – JOUE in French),
- 2) Call for applications (Deadline for receipt of applications of 30 days minimum),
- 3) Selection of applicants,

Phase 2 (Tender):

- 4) Dispatch of call for tenders' documents and invitation to selected tenderers to submit an offer (Deadline for receipt of offers of 25 days minimum),
- 5) Analysis of tenders,
- 6) SOLEIL reserves the right to require tenderers to present their tender (on site at SOLEIL or by videoconference),
- 7) If necessary, SOLEIL reserves the right to negotiate the offers independently with each tenderer,
- 8) Submission of a final offer with the three most successful tenderers,
- 9) Selection of the Contractor.

The number of applicants admitted participating in the procedure will be a maximum of 5 (five). The envisaged minimum number is 3 (three).

If the number of applicants meeting the selection criteria is less than 3, SOLEIL reserves the right to continue the procedure with the applicants having the required technical capacities.

2. PREPARATION OF THE RESPONSE FILE

The tenderer sends a file entitled "**Application**" which will be established according to the ESPD (European Single Procurement Document). Otherwise, the tenderer's file should include the following :

- an application letter signed by a person authorized to represent the candidate ;
- a file presenting the capabilities of the applicant :
 - the technical resources of the company (tools, materials, technical equipment) ;
 - human resources (annual average workforce and size of managerial staff for each of the last 3 years ; the workforce will be given by professional qualification and by function in order to judge the adequacy of human resources in the field of the market ; skills must be demonstrated clearly)
- when the tenderer belongs to a group, a certificate certifying its commercial autonomy.

3. DOWNLOAD ONLINE

3.1. ELECTRONIC TRANSMISSIONS

In order to submit an application, the applicant has to register on the French state purchasing platform "PLACE" using the following link: <https://www.marches-publics.gouv.fr>

The submission of applications will **exclusively** be through the above-mentioned dematerialized platform "PLACE".

An electronic reply is mandatory. No electronic signature is requested. All documents composing the offer **must be submitted all at one time**.

All applicants submitting an application must have individual user accounts specific to their French SIRET identifier or a national identifier.

One applicant cannot submit an offer on behalf of another applicant.

3.2. ESPD - EUROPEAN SINGLE PROCUREMENT DOCUMENT

Applicants wishing to apply may respond in the form of applications to procurement established by the European Commission, the ESPD (European Single Procurement Document). The candidate answers by the ESPD ("DUME" in French) is highly recommended.

This document allows an applicant to a public market to declare his financial status, its capabilities and its capacity to participate in the procedure.

For more information on the ESPD, get on the platform "PLACE" under "Help" to download "User's Guides" available directly on the web site.

4. APPLICANTS SELECTION CRITERIA

The applicants will be selected according to the following criteria:

- criterion 1: economic and financial capacity [2 points]:
 - the annual turnover excluding taxes, over the last three certified years, in the field of the contract, namely electrometer design based on very low current measurement, will be analyzed;
- criterion 2: technical capacity [8 points]:
 - sub-criterion 1: technical and development experience in electrometers conception (4 points)
 - sub-criterion 2: skills in electronic noise measurement tests (4 points)

Applicants with a score of 6/10 or higher will be invited to participate in the competitive dialogue. In the event that there are more than five candidates with a score of 6/10 or higher, only the top five candidates will be invited to participate.

5. RECEIPT OF APPLICATIONS

5.1. SUBMISSION DEADLINE

Your application must be filed on the platform at the latest « **May 27th, 2024, at 12 p.m. Central European Summer Time** » (Absolute deadline).

Applications filed after the deadline for this tender (date and time) will not be registered and therefore not taken into account on the platform.

5.2. APPLICATION CLARIFICATION REQUESTS

After the submission deadline, SOLEIL may request precisions to applicants in order to clarify their application.